



County of Los Angeles CHIEF EXECUTIVE OFFICE

Kenneth Hahn Hall of Administration
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(213) 974-1101
<http://ceo.lacounty.gov>

WILLIAM T FUJIOKA
Chief Executive Officer

Board of Supervisors
GLORIA MOLINA
First District
MARK RIDLEY-THOMAS
Second District
ZEV YAROSLAVSKY
Third District
DON KNABE
Fourth District
MICHAEL D. ANTONOVICH
Fifth District

May 13, 2013

To: Audit Committee
From: William T Fujioka
Chief Executive Officer

A handwritten signature in black ink, appearing to be "WTF", is written over the printed name of William T. Fujioka.

BOARD DELEGATED AUTHORITY POLICY REVIEW: POLICY NO. 20.100 - BUDGET ADJUSTMENTS

We received a request from the Executive Office of the Board of Supervisors to review Board Delegated Authority Policy No. 20.100 (Budget Adjustments) and make any necessary revisions.

The updated policy was discussed at the April 25, 2013 meeting, but continued to the May 23, 2013 meeting. The attachment reflects additional changes needed to properly update this policy.

If you have any questions regarding this matter, please contact me or you may contact Matthew McGloin at (213) 974-1694.

WTF:SK:
MM:CD:alc

Attachments

c: Executive Officer, Board of Supervisors

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Los Angeles County

BOARD DELEGATED AUTHORITY

Policy #:	Title:	Adopted Date:
20.100	Budget Adjustments	06/21/2004 06/25/2012
	Department:	
	Chief Executive Office	

POLICY

Annually, the Chief Executive Officer is designated as the County official authorized to approve increases in appropriations that are financed by decreases in appropriations in the same budget unit. The Board has provided this authority to the Chief Executive Officer for transfers of appropriations within a budget unit up to \$250,000 per quarter. Budget units exempt from the ~~\$250,000~~ \$250,000 per quarter limit include the Department of Health Services General Fund and Enterprise Fund Hospital budget units, which are allowed transfers of up to \$1,000,000 per quarter, and Trial Court Operations, which shall constitute a single budget unit, and not have any monetary limitations in appropriation transfers.

The Board has ~~also~~ authorized the Chief Executive Officer to approve appropriation adjustments to departmental budgets without any monetary limitation from: (1) the allocation of discretionary funds as well as special program within the contracted program services funds for each district within the Board of Supervisors budget budget; and (2) projects approved by the Productivity Commission and authorized by Auditor-Controller.

The Board has also authorized the Chief Executive Officer to approve appropriation adjustments to departmental budgets for projects approved by the Quality and Productivity Commission.

REFERENCE

Government Code Section 29125

Adopted by Board of Supervisors June 21, 2004, Synopsis No. 20-5

Adopted by Board of Supervisor June 22, 2009, Board Order No. 16

RESPONSIBLE DEPARTMENT

Chief Executive Office

DATE ADOPTED/SUNSET REVIEW DATE

Adopted Date: ~~June 21, 2004~~

Sunset Review Date: ~~June 30, 2013~~

June 25, 2012

June 30, 2017